Job Description

Designation	Officer (Apps / Database Administrator)
Qualification	M.Sc. (Compute Science) / BCS (4 Years) / MIT / BS(IT) / BIT (4 Years) / B.Sc. (Engineering IT)
Minimum Experience	1 to 2 Years
Maximum Age Limit	35 Years
Job Location	Lahore
No. of Positions	03

Job Summary

- Responsible for supporting the Oracle/SQL Server databases/ Application Servers and ensuring their availability (24*7), maintenance, performance, and security.
- Responsible for ensuring availability 24x7 and performance of the test/UAT/production Databases and Application Servers.
- Golden Gate/Data Guard Implementation, Administration, Backups and Recoveries.
- Work with the team to ensure that the associated hardware resources allocated to the databases and to ensure high availability and optimum performance.

A. Core Functions

Primary Functions

- To proactively monitor the database systems to ensure secure services with minimum downtime.
- Installation, Upgradation & Migration of Database servers/Application Servers.
- Responsible for problem escalation to Oracle Development team and third parties as appropriate.
- Responsible for improvement and maintenance of the databases/Application Servers to include rollout and upgrades.
- Responsible for implementation and release of database/Application Server changes as submitted by the development team
- Backing up and recovery of databases from a variety of sources (RMAN, cold, hot)
- Cloning & Patching for Bugs fixing, troubleshooting and administration.

Secondary Functions

- Design system architecture with focus on security, scalability, and recovery.
- Perform capacity planning, health checks, patching, and monitoring.
- Deep understanding of Database concepts.
- Exhibit strong analytical and team collaboration skills.
- Documentation and presentation proficiency using Microsoft Office tools.

Related Work Experience

- Experience of Oracle Database upgrade from 11g/12c to 19C
- Experience of working on Platforms such as AIX/Oracle Linux/Linux etc.
- Experience of Oracle Database Administration on Linux/AIX and Oracle Exadata
- Experience of working on Enterprise Application/Database Servers such as Oracle ERP/CC&B etc.

Knowledge and Skill Requirements

- Certification in Oracle Databases is preferred.
- Strong knowledge of Database and Application Servers Administration.
- Understanding of Database/Application Server backups/Restore procedures, troubleshooting, monitoring and Administration.